



INVITATION TO TENDER

GOVERNMENT OF IMO STATE



IMO STATE UNIVERSAL BASIC EDUCATION BOARD (IMSUBEB) PORT HARCOURT ROAD, OWERRI

Website: www.imostate.gov.ng

e-mail: subeb@imostate.gov.ng

INVITATION TO TENDER FOR IMSUBEB ACTION PLAN UBEC/IMSUBEB INTERVENTION FUND PROJECTS

1:0 Applications are invited from competent companies/firms to tender for the under-listed projects located in various parts of Imo State in lots: covering the 305 INEC electoral wards.

S/N	PROJECT DESCRIPTION	TARGET GROUP
	PRIMARY SCHOOL: PROJECT AT VARIOUS SITES	
LOT 1	Construction of 6-classroom story block with Office, First Aid Room, Library, Store and Toilet.	Primary
LOT 2	Drilling of Boreholes with Overhead Tanks, Generator sets; Generator Houses and Fetching Bays.	
LOT 3	Construction and supply of 4-Seater Desks made with Steel frame and HDF top.	

2.0 ELIGIBILITY REQUIREMENTS

Only companies/firms with proven capacity, relevant and good track records will be considered for pre-qualification to tender. Prospective contractors shall be required to submit their profiles in a sealed envelope, clearly marked: "Prequalification to Tender" and addressed to:

The Chairman
Imo State Universal Basic Education Board
Port Harcourt Road, Owerri
Imo State

Not later than 4:00 PM on May 25, 2020 with:

- a. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC)
- b. Evidence of company income Tax Clearance Certificate for the last three (3) years
- c. Documentary evidence of at least three (3) similar jobs executed in the last five (5) years, including verifiable letters of award, photographs of the projects and job completion certificate
- d. Company's Audited Accounts for the last three (3) years (for Limited Liability Companies); please note that Turnover figures entered in Tax Clearance Certificate must match the figure entered in the Audited Accounts. A mismatch of the figures shall be sufficient ground for disqualification
- e. Company profile with curriculum vitae of key staff to be deployed for the projects, including copies of their Academic/Professional Qualifications (in case of construction: COREN, QSRBN, ARCON, COORBON as may be applicable
- f. All documents for submission must be transmitted with a forwarding letter with the company/firm's letter-headed paper bearing among others, the Registration No. (RC) as issued by the Corporate Affairs Commission (CAC); contact address, Phone No, e-mail address, etc.
- g. Audited Accounts for three (3) years (for limited liability companies)
- h. Current VAT/TIN Registration No/Certificate
- i. Evidence of Registration with Federal Ministry of Works and/or Imo State Ministry of Works
- j. Evidence of financial capacity/reference letter from a reputable bank, including demonstration of having liquidity or access to availability of confirmed credit facilities
- k. Clearance Letter from Imo State Internal Revenue Service's (IIRS/BIR) for Enterprises
- l. Evidence of Registration with IMSUBEB
- m. Evidence of effective banking relationship

3.0 TENDER PROCEDURE

In line with the directive of Imo State Government on Treasury Single Account (TSA) all interested bidders are required to pay a non-refundable fee of One Hundred Thousand Naira (₦100,000) per lot online through Imo State Government Official Website at www.imostate.gov.ng with the following details:

REF. BIDDER'S FEE	IMSUBEB
BANK	United Bank for Africa (U.B.A.)
ACCOUNT NAME	T.S.A. Consolidated Revenue Account (Imo State)
ACCOUNT NUMBER	1022569768
REVENUE NAME	Tender Fee

Please note that receipts will be collected with the Teller at the Department of Finance and Accounts

For Your Information:

- ☐ 100 Desks is equal to One (1) Lot
- ☐ One (1) Building is equal to One (1) Lot
- ☐ One (1) Borehole is equal to One (1) Lot
- ☐ Bidding documents are ready for collection by Companies/Firms from the Procurement Department of IMSUBEB, Owerri, from 9:00 AM to 4:00 PM with evidence of payment of the **non-refundable fee or through www.imostate.gov.ng.**
- ☐ Bidders are not permitted to quote for more than three (3) Lots

4.0 SUBMISSION FOR TENDER:

The bid with tender documents must be in two (2) folds: Technical and Financial and must be submitted separately. Please note that Technical Eligibility qualifies you for financial bids. Three (3) copies of Technical and Financial Bids must be packaged and enclosed in two (2) sealed envelopes and clearly marked either Technical proposal or Financial proposal as appropriate and put together in a single (bidder) envelope, which should be marked LOT for "UBEC/IMSUBEB INTERVENTION FUND PROJECT" and addressed to:

The Chairman
Imo State Universal Basic Education Board
Port Harcourt Road, Owerri
Imo State

Not Later than 4:00 PM on May 29th, 2020 ,

NOTE: Late Bids Shall Be Rejected

5.0 BID OPENING:

Technical Bids must be opened immediately after the bid closing date and time indicated above. However, the **Board is not bound or obligated to accept the lowest bid.**

OTHER INFORMATION: ONLY COMPANIES/FIRMS whose technical bids fulfill the minimum requirements would have their Financial Bids considered

Signed
Imo State Universal Basic Education (IMSUBEB)